13767W County Road B
Hayward, WI 54843

Job Posting

Job Title: Valet Attendant
Department: Security
Reports to: Lead Security Supervisor
Starting Rate: $12.73 - $15.28
Position Type: Key
Opening Date: 11/13/26
Closing Date: 11/28/26

Basic purpose or function: Provide professional and courteous guest services to all patrons. The primary function of this position is to manage vehicle keys and safely park, secure, retrieve, and deliver guest vehicles while ensuring exceptional guest experience and always maintaining vehicle security.

Job Duties:

- Adhere to all driving standards and safety procedures established by the Gaming Enterprise.
- Ensure that vehicles are parked in designated spaces, properly secured, and fully powered off.
- Deliver guest vehicles from the valet parking area to the canopy in a timely and safe manner.
- Management of vehicle keys and valet parking tickets.
- Verify valet tickets against guest receipts.
- Assist guests with removal of mobility aids, such as walkers or wheelchairs, from their vehicle and when entering their vehicles, including opening the door(s) for them.
- Provide accurate information while responding promptly and courteously to guest inquiries, including information on current events and promotions.
- Assist in maintaining the guest entrance by shoveling, ice removal, and picking up litter so that the entrance is safe and inviting.
- Regularly inspect the work area and immediately report any unsafe conditions or potential hazards to the Lead Security Supervisor.
- Promote positive guest and team member relations.
- Greet arriving and departing guests in a pleasant, professional, and friendly manner in accordance with the established core values of the Casino.
- Report any damage to vehicles caused by the attendant immediately to the Manager on Duty and the Security supervisor/Director on property at the time.
- Perform other duties as assigned.

Job Qualifications:

- Valid Class D driver's license with a good driving record at all times of employment within this position.
- High School diploma or equivalent.
- Experience driving various types of vehicles (manual/automatic)
- Ability to stand and walk for extended periods
- Ability to work varying shifts, including evenings, weekends and holidays.
- Ability to work outdoors in various weather conditions
- Ability to walk in various conditions, including poor weather-related conditions, uneven ground, and parking lot imperfections.
- Must work well as part of a team.
- Must present a neat, clean, professional appearance.
- Must be insurable under the business policies.
- Must be dependable, punctual, and professional in appearance

Native American preference applies to all candidates for this position.

Apply online at:

www.sevenwindscasino.com
Our Team

If you are unable to apply online, submit information to:

Sevenwinds Casino, Lodge & Conference Center
Human Resource Department

13767W County Road B
Hayward, WI 54843

Tina Coss, Human Resources Director
715-634-5643 Ext. 6107
or
Tamara Christman, Training Specialist
715-634-5643 Ext. 6121