



13767W County Road B
Hayward, WI 54843

Job Description

Job Title: Prep Cook
Department: Food Services
Reports to: Kitchen Supervisor
Starting Rate: \$12.73 - \$15.28
Position Type: Non-key

Basic purpose or function: The primary focus of the Prep Cook is to ensure all menu items are prepared consistently and sufficient stock levels of each item are maintained.

Job Duties:

- Always maintain proper sanitary practices such as proper handwashing, proper use of single use gloves, and storage of food products.
- Reports to supervisor for daily prep requirements.
- Daily assignments may also include working other assignments within the kitchen.
- Prepare and maintain equipment following business demand, quality, and proper sanitation practices. Report any malfunction to the supervisor.
- Open, maintain, and close work area appropriately.
- Prepare food items as directed by supervisor and use appropriate recipes.
- Demonstrate effective teamwork.
- Operate dish machine following sanitary standards.
- Complete any other duties as directed.
- Maintain effective communication with supervisor.
- Report any concerns and complete any written documentation if asked to do so.
- Perform other duties as assigned.

Job Qualifications:

- High school Diploma or Equivalent
- Minimum of 18 years of age.
- Must be able to stand or walk for the duration of the shift.
- Must be able to lift, push, or pull up to 40 pounds.
- Must be dependable, organized, detail orientated, and accurate.
- Present a clean, neat, and professional image.
- Must have a flexible schedule.
- Excellent oral communication and written communication skills.

Native American preference applies to all candidates for this position.

Apply online at:

www.sevenwindscasino.com

Our Team

If you are unable to apply online, submit information to:

Sevenwinds Casino, Lodge & Conference Center
Human Resource Department

13767W County Road B
Hayward, WI 54843

Tina Coss, Human Resources Director
715-634-5643 Ext. 6107

Or

Tamara Christman, Training Specialist
715-634-5643 Ext. 6121