SEVENWINDS CASINO
LODGE & CONFERENCE CENTER

13767W County Road B
Hayward, WI 54843

Job Posting

Job Title: Cook
Department: Food Service
Reports to: Lead Kitchen Supervisor
Starting Rate: $15.40-18.48
Position Type: Non-Key
Opening Date: 11/13/2025
Closing Date: Until Filled

Basic purpose or function: Prepare items to order for guests in a quick and accurate manner while following established portion control, quality control and sanitary measures.

Job Responsibilities:

- Always maintain sanitary measures including continually washing hands, use of food service gloves, and proper rotation of food stores.
- Open workstation for appropriate service times.
- Gather ingredients for appropriate menu items for established service times.
- Prepare and maintain equipment following demand, quality control and sanitation. Report any malfunctions to the Food & Beverage Director.
- Prepare menu items used throughout the day including soup of the day, chili and special.
- Prepare food items as ordered from register screen ticket.
- Document mistakes, inform supervisor/manager of errors.
- During slow periods prep work must be completed following established prep list including pre portioning appetizers.
- Maintain a clean and neat work area following sanitary measures.
- Filter and change grease as needed for each shift.
- Maintain constant teamwork.
- Maintain daily reports.
- Close workstation at end of service time.
- Maintain communication with Food & Beverage Director.
- Report any incidents and/or suspicious activity to supervisor/manager.
- Safeguard assets located within department.
- Complete any other duties as directed.

Minimum Qualifications:

- High School Diploma or equivalent.
- Minimum of 18 years of age.
- Strong customer service experience with direct guest interface.
- Must be able to stand for long periods of time.
- Must be able to lift 50lbs or more.
- Must be dependable, organized, detail orientated, and accurate.
- Present a clean, neat, and professional image.
- Must be able to work a flexible schedule if needed.
- Excellent oral communication and written communication skills.
- Must obtain a non-key gaming license.

Native American preference applies to all candidates for this position.

Apply online at:

www.sevenwindscasino.com
Our Team

If you are unable to apply online, submit information to:

Sevenwinds Casino, Lodge & Conference Center
Human Resource Department

13767W County Road B
Hayward, WI 54843

Tina Coss, Human Resource Manager
715-634-5643 Ext. 6107
or
Tamara Christman, Training Specialist
715-634-5643 Ext. 6121