

13767W County Road B Hayward, WI 54843

## **Job Description**

Job Title: Beverage Server

Department: Beverage

Reports to: Beverage Manager, Supervisor and

Bartender

**Basic purpose or function:** To professionally dispense alcoholic and non-alcoholic beverages to customers in a timely and efficient manner.

## **Job Responsibilities:**

- Take drink orders in a friendly manner while moving about the gaming floor.
- Make the guests feel comfortable and welcome
- Never argue with a guest
- Proper service to all guests
- Smile, and be courteous and friendly.
- Be knowledgeable about Casino functions and give accurate information
- Prepare and pay for all ordered drinks
- Ensure all work areas including the bar are properly stocked and cleaned to the highest standards
- Report all concerns to beverage supervisor in writing or verbally to insure proper action
- Must observe and communicate to supervisors any customer that is near or in the "Need to decline service category"
- Perform any other duties as assigned by supervisor

## **Minimum Qualifications:**

- Must be 18 years or older
- Must have a bartenders license
- Good sense of responsibility and self-motivated
- Maintain a professional demeanor and appearance
- Be able to stand or walk for long periods of time
- Be able to carry serving trays of beverage
- Be able to make change(count money)
- Excellent communication skills, both verbal and written
- Flexible schedule when needed
- Successfully complete Title 31 training